

Code of Conduct at FRM 2023



FRM 2023 is a professional scientific meeting that provides a respectful, harassment-free, and inclusive environment for all participants, regardless of gender identity, sexual orientation, disability, appearance, ethnicity, race, national origin, age, or religion.

All delegates, including speakers, exhibitors, media, staff, and other participants are expected to behave with integrity and respect towards other delegates attending or involved with the FRM 2023 and/or any related event or activity.

FRM 2023 is committed to informing the event delegates about the code of conduct for meeting attendees. Likewise, FRM 2023 is committed to installing procedures and guidance for appropriate reporting of unacceptable behaviours of any kind.

The present Code of Conduct is not a legal document or prescriptive in nature. It supplements, but does not affect, the application of other relevant policies, regulations, rules, and laws, including laws regulating the premises in which the FRM 2023 takes place and any applicable host country agreement. FRM complies with such policies and will report all inappropriate conduct accordingly.

Harassment

For the purpose of these guidelines, harassment consists of improper or unwelcome conduct that might reasonably be perceived as causing offence or humiliation to another person. Harassment may involve any conduct of a verbal, non-verbal or physical nature, including written and electronic communication, online and in-person, and may occur between persons of the same or different genders. The FRM 2023 does not accept any form of harassment.

Examples of harassment include, but are not limited to:

- Verbal comments that reinforce social structures of domination related to gender, gender identity, sexual orientation, disability, physical appearance, body size, ethnicity, race, age, religion, political affiliation

- The production or non-consensual sharing of harassing non-consensual photography or unwanted recording, including sexual images in public spaces (in any format, electronic or otherwise)
- Deliberate intimidation, stalking or following
- Sustained disruption of talks, sessions, or other events
- Inappropriate physical contact
- Unwelcomed sexual attention
- Advocating for, or encouraging, any of the above behaviours

Required behaviour inside and around the FRM 2023 venue

- Unless otherwise specified, FRM 2023 badges indicating the name of the person in possession of the delegate or exhibitor's badge should always be visibly worn inside the restricted areas of the FRM 2023 venue.
- Supervised minors and invited adults may, in special instances, have access to the FENS Regional Meeting 2023. Such access will be granted case by case by the organisers. Inside and around the FRM venue, infants and small children of registered delegates (or similar) may access the premises under the sole responsibility and constant supervision of a registered parent and/or designated caretaker.
- Mobile phones, tablets, computers, and other electronic devices must be set to silent mode throughout all scientific sessions of the FRM 2023.
- Smoking is prohibited inside the entire congress centre, except in designated smoking areas where applicable. Smoking outside is permitted according to the specific guidelines of the venue.
- Where alcoholic beverages are available in the context of the FRM 2023, participants are expected to drink responsibly. Individuals that are visibly under the influence of alcohol or other legal or illegal substances will be escorted from the FRM 2023 venue and will not be allowed re-entry.
- Any recording, filming, or other capturing of presentations at the FRM 2023, including scientific posters, is not acceptable without the expressed consent of the presenter.

Participants are encouraged to report any observed or experienced harassment to the designated FRM 2023 staff, that can be identified by a t-shirt with the 'STAFF' designation. The FRM 2023 organisers reserve the right to take any action deemed appropriate in case of harassment. Host institutions of reported individuals will be notified about filed harassment reports.

Presentations

All data and scientific research that is presented or shared at the FRM 2023, whether within sessions, posters or in other formal or informal engagements, shall be based on original research findings that have been derived from procedures and experiments that adhere to the accepted guidelines for good ethical and experimental research conduct. Presenters are responsible for the content of their presentations, whether oral or written, and shall secure appropriate consent from collaborators and funders, as relevant, prior to any presentation at the FRM 2023.

The presentation of research or data within sessions, posters or in other formal or informal engagements is the sole responsibility of the presenter. FRM 2023 is not responsible for the data, its accuracy, or the way it was obtained.

Safety

Bags or suitcases may not be left unattended at any time in or around the venue. The FRM 2023 offers designated cloak rooms for such effects, that will be located behind the reception desk of Salgados Palace. FRM 2023 advises delegates to use hotel safety deposit boxes for all valuables and FRM 2023 takes no responsibility for lost and stolen items in or around the FRM 2023 venue.

The organisers do not accept liability for personal accidents, loss, or damage to private property, which may be incurred because of the participation in FRM 2023. Participants are advised to secure appropriate self-insurance for their stay and travel to and from the FRM 2023.

Admittance for persons aged under 18

Supervised minors and invited adults may, in special instances, have access to the FENS Regional Meeting 2023. Such access will be granted case by case by the organisers. Inside and around the FRM venue, infants and small children of registered delegates (or similar) may access the premises under the sole responsibility and constant supervision of a registered parent and/or designated caretaker.

Use of camera and video

Attendees of the FRM 2023 are required to respect the privacy of other participants and refrain from any unauthorised or unwelcomed recording or photography. Participants are not allowed to take photos or videos of scientific material shown unless express prior consent by the presenter has been ascertained. Moreover, integral recording of complete oral presentations is not allowed at the FRM 2023 unless these are done by a professional entity contracted for this purpose by

or on behalf of the organiser. The use of flash is not allowed in any session hall or in the exhibition areas unless performed by an authorised professional photographer.

Taking photos and recordings within the FRM 2023 environment for professional or personal use is not allowed without obtaining prior permission from the organiser.

The organisation follows the guidelines for consent related to the use of pictures with identifiable persons in a public space under the [EU General Data Protection Regulation](#). Recording via video, photography, or other means of participants to the FRM 2023 is, in general, allowed as long as people are not shown in incriminatory or private situations and images are not used in a misleading or derogatory way. Any publication of photos or videos on social media requires the clear consent of all participants. It is highly recommended that anyone obtain permission before sharing such content, including on social media.

FRM 2023 adheres to the copyright laws guiding the appropriate sharing of scientific research material, including data. Authors' consent may be requested by FRM 2023 in case sharing of scientific material from abstracts/posters/presentations will be required as part of FRM 2023 educational activities.

Presenters and exhibitors are strongly encouraged to clearly indicate whether photography/recording of the poster, presentation, or exhibit booth and sharing/remixing of the material is permitted. To aid in this process, FRM 2023 will provide presenters with a digital graphic image to incorporate into their slides/posters or to print and display. The consent form and information form is available at <https://fens2023.algardata.com/>.

Social media

FRM 2023 encourages open and respectful discussions on social media and blogging platforms. Nonetheless, participants are requested not to post images or videos online without obtaining appropriate permission. Participants must respect any request from an author not to disseminate the contents of their presentation/poster. FRM 2023 highlights the importance for delegates to express cultural sensitivity and respect about clothing and appearance.

Enforcement & reporting

The FRM 2023 organisers reserve the right to take any action as deemed necessary because of any breach of the present Code of Conduct. This includes reporting to host institutions and the permanent removal of FRM 2023 credentials.

In case of a breach of the Code of Conduct, the concerned individuals are requested to contact a member of the FRM 2023 staff. FRM 2023 staff can easily be found at the following positions:

- The SPN desk at the entrance of the registration hall – request to speak to [Inês Araújo, Co-Chair of FRM 2023](#).
- Ask any staff member to call [Tiago Gil Oliveira, SPN Vice-President](#).

FRM 2023 reserves all rights to take any action to prevent and report violations of the Code of Conduct. Such actions can include involving the onsite security team and filing a police report when appropriate, reporting to host institutions and permanent removal of in-person. FRM 2023 cannot investigate reports of harassment or other misconduct onsite but will inform the appropriate departments of the accused person's host institution about any such filed report.

Secure behaviour

While the FRM 2023 is organised in an objectively safe city/area, FRM 2023 delegates are encouraged to observe safe practices while travelling and attending the FRM 2023.

Original source and credit: <http://2012.jsconf.us/#/about> & [The Ada Initiative](#) & <https://clostpath2019.org/code-ofconduct/>